

# PROFESSIONAL ENRICHMENT

Mandatory for all Bachelor of Science Business Majors



## *Easy as 1 ... 2 ... 3*

**1**

Visit the Career Development Center and start your Career Development Plan.

**2**

Participate in each required activity

**3**

Participate in an additional two "yellow" + two "green" + two "blue" activities

### Soft Skills

**Tier 1 (Required)**  
Business Etiquette

**Plus Two More  
Tier 2 Activities**

Teamwork  
Conflict Resolution  
Problem Solving  
Leadership  
etc.

### Technology

**Tier 1 (Required)**  
Excel Basics

**Plus Two More  
Tier 2 Activities**

Excel Advanced  
Bloomberg  
Web Basics  
Business Analytics  
etc.

### Communication

**Tier 1 (Required)**  
Business Writing

**Plus Two More  
Tier 2 Activities**

Elevator Pitch  
Business Case Competition  
Self-Branding  
Public Speaking  
etc.

### Career

**Complete all 3:**

1. Develop a Career Development Plan
2. Approved Resume with Career Development Center with LinkedIn Profile
3. Complete at least one Mock Interview

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